

Completing Your AACP Member Reporting Form

Attached is the annual reporting form for members of the Alaska Association of Collaborative Professionals (AACP). This form is intended to ensure compliance with AACP membership requirements, as set forth in the AACP By-Laws. The sanctions for non-compliance can be found in the By-Laws. The report is due every year by January 31st, for the prior calendar year.

Section 1 requests information regarding your current status. Please answer them for January 2016, when you will be submitting this form.

Sections 2 and 3 request information for the prior year. Please provide information during the 2015 calendar year.

You may fill out this form in any manner that provides the information requested. You can print it out and fill it out by hand. You can fill it out by computer and save it as a new form. You can complete it on a boat. You can complete it with a goat. And with a fox and in a box . . . However you do it, please get it to the At-Large member of the Executive Committee by January 31, 2016.

AACP Member Reporting Form

Name: _____ Nature of Your Membership:
 ____ Mediator ____ Financial Professional
 ____ Attorney ____ Mental Health Professional

Section 1. Professional Requirements as of January 31st for the Year This Report is Due

1. You *have* paid your AACP dues for the current year, haven't you?
 Yes _____ No _____
2. Are you a member of the International Association of Collaborative Professionals (IACP)?
 Yes _____ No _____
3. Are you currently licensed by the professional licensing body of your field?
 Yes _____ No _____
4. Are you a member in good standing with that professional licensing body?
 Yes _____ No _____
5. Have you been engaged in an allied professional practice for a minimum of one year?
 Yes _____ No _____

Section 2. Training Requirements

If you have been a member of AACP for less than three years.

Within three years of becoming a member of AACP, each individual is required to complete a minimum of twelve (12) hours of training sponsored by AACP, IACP, or additional collaborative training as AACP may approve. Please list below all collaborative training that you have received to date. You can add additional lines to this and other tables by using the "table" feature of your favorite Microsoft® word processing program:

Date	Trainer/ Sponsor	City, State	Credited hours

Enter total time here: _____ hours

If you have been a member of AACP for three or more years

During each two-year calendar period, each member is required to attend twelve (12) hours of training. sponsored by AACP, IACP, or additional collaborative training as AACP may approve. Please list below all collaborative training that you have received during the two prior calendar years.

Date	Trainer/ Sponsor	City, State	Credited hours

Enter total time here: ___ hours

Section 3. AACP Contribution of Time

Each member is required to give six (6) hours of their time to the AACP during each calendar year, in the form of:

- ◆ attendance at quarterly meetings,
- ◆ attendance at committee meetings, or
- ◆ performing committee work (preparing materials, meetings with the public, etc.)

Please provide below a list of the time you have spent on AACP work and meetings during the 2014 calendar year. It is not necessary to list anything beyond twelve hours of work, and doing so would just be showing off.

Date	Nature of Activity	Time Involved

Enter total time here: ___ hours